

A smartphone is shown in the center of the page, displaying the QDAV Client app interface. The screen is dark with several colorful icons (green, orange, purple) visible at the bottom. The phone is surrounded by several small, semi-transparent squares in orange, blue, and yellow, scattered across the background.

CONFIGURING QDAV CLIENT ON ANDROID V1.1

www.qaleido.com

CREDITS

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QDAV INSTALL

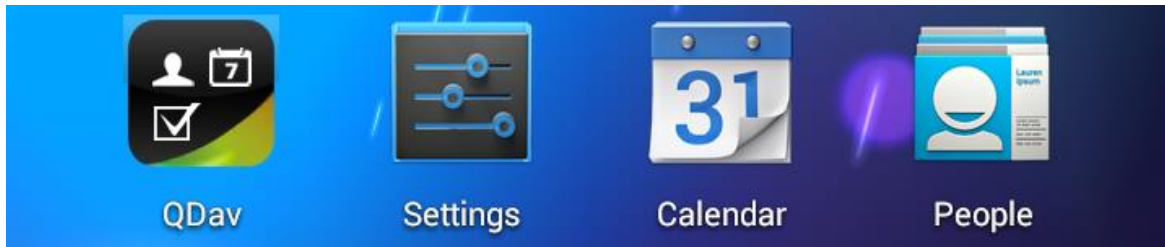
First, you have to install the QDav client, from the Play Store application.



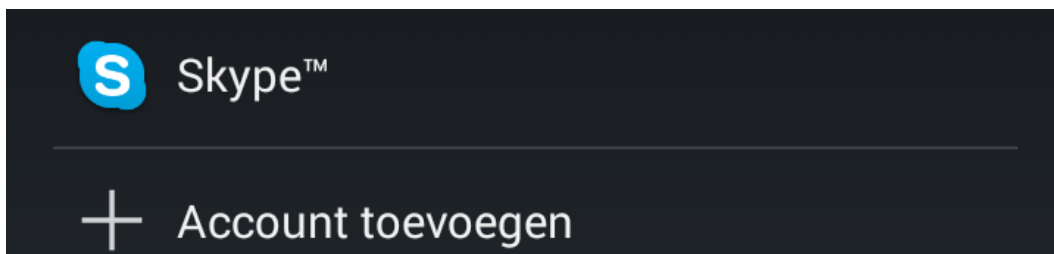
CONFIGURE THE QDAV ACCOUNT

In order to configure your QDav account on your device, please follow the next steps:

Press the Settings icon on your device.



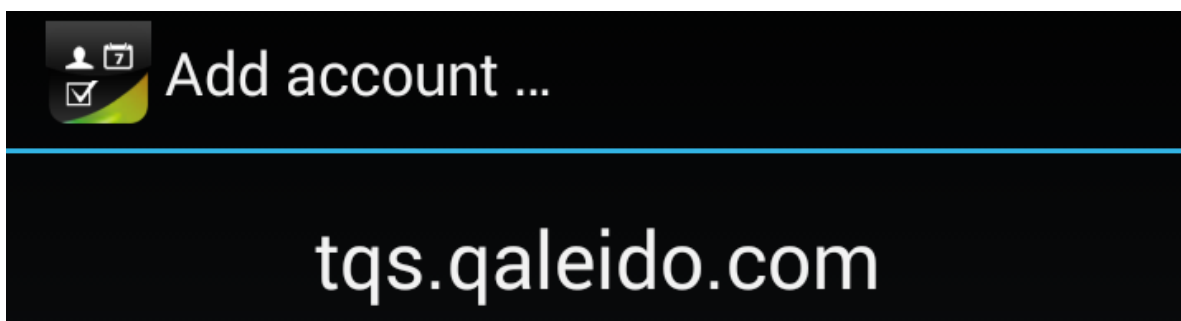
Press Add Account in the Settings screen.



Press QDav in the Add an Account screen.



Select the server in the next screen, by pressing its line.



Add your new account's username and password, then press the Next button.


Enter account data

Username
charles.johnson

Password
•••••

The next step will be to select an addressbook from a list containing all your distribution lists existing in Qaleido, including the generic All Contacts group. In order to do this press on your addressbook line.

Note: Only one addressbook can be selected from this list, in order to be synchronized with Qaleido.


 **Select addressbook to sync**

All Contacts
/caldav/addressbooks/charles.johnson/f78ec4c0-5190-4a76-ba6e-35676eb3c99a/

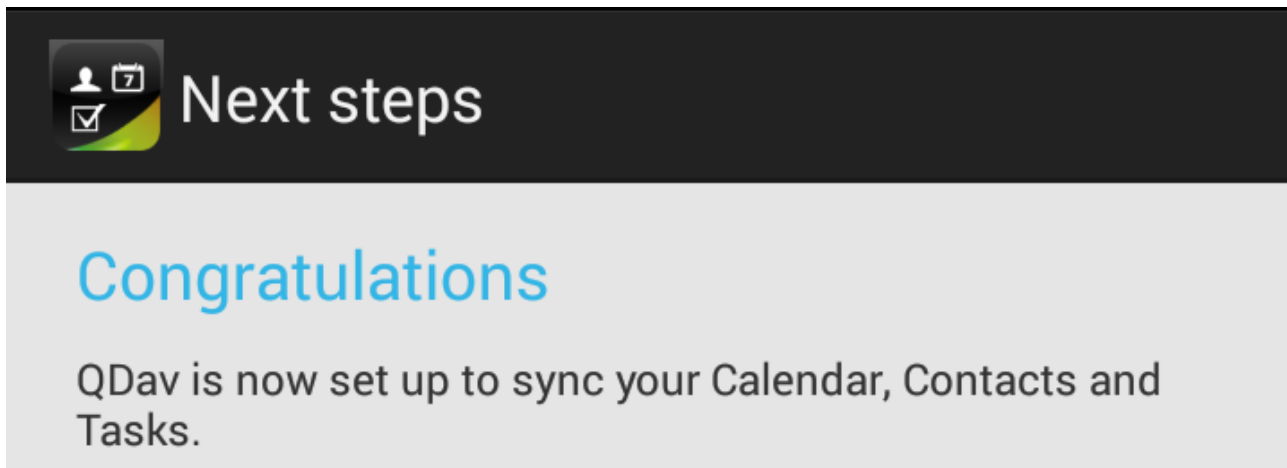
Personal
/caldav/addressbooks/charles.johnson/5604aeb2-58b9-456b-95b8-833a18a1306a/

Work
/caldav/addressbooks/charles.johnson/381e32da-c685-40eb-8d3b-dfetc70736c2/

The account's data will be verified.

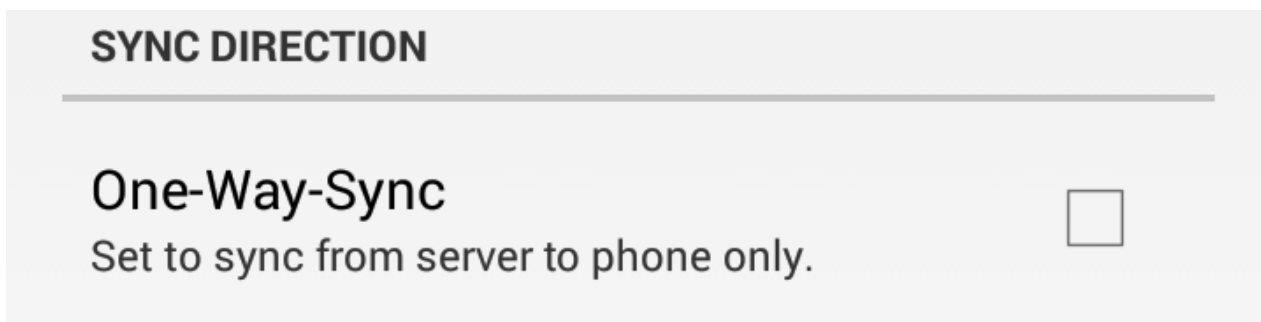
 Please wait while your input is being verified.

If the account's credentials are correctly set, a message will be displayed in the next screen. Press the OK button from the bottom side in order to close the window.



Important note: In order to be able to synchronize in both directions (from Qaleido to phone and vice versa), follow these steps:

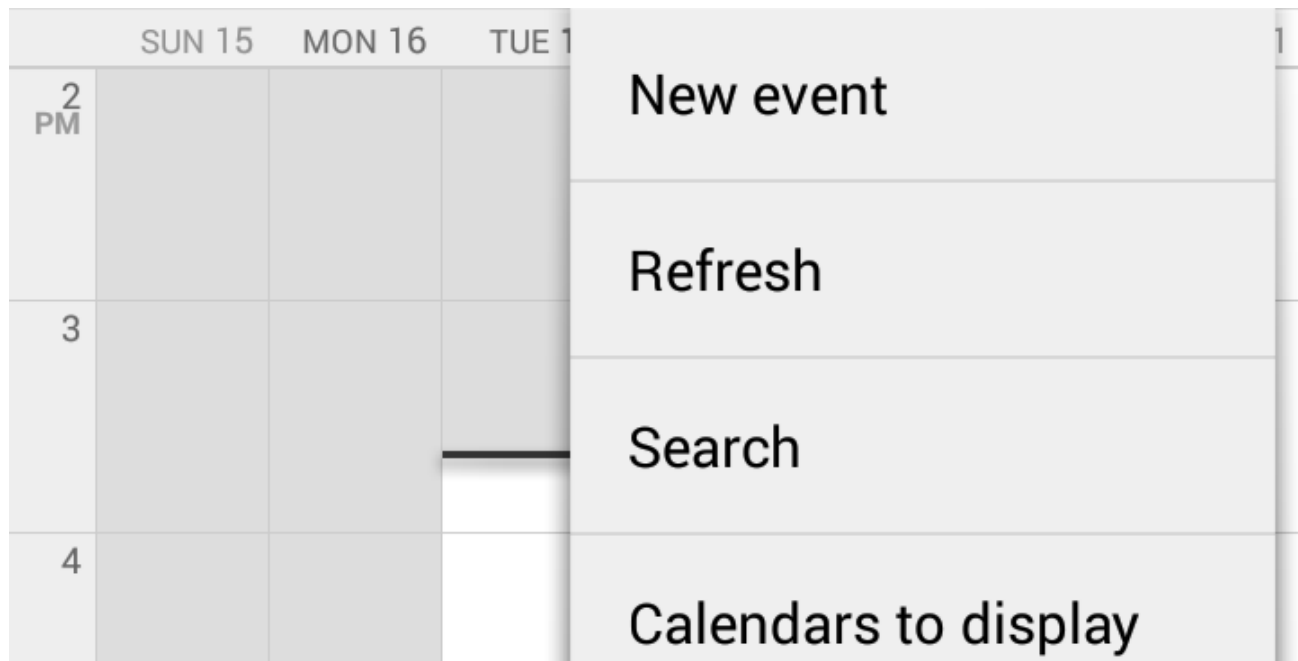
1. In the Settings application press the QDav type from the Accounts section
2. Press on Edit account settings and make sure that the One-Way-Sync option is not checked in the Sync settings screen of your account.



QDAV – EVENTS SYNCHRONIZATION ON ANDROID

Open the Calendar application. In the main screen, press the menu button from the top right side.

Choose the Calendars to display option.



Select your calendars, in order their events to be displayed.




Press the Calendars to sync button.

Calendars to sync



Select your calendars, in order to be included in the synchronization process.

<  Calendars to display



Office calendar
charles.johnson@solcon.nl

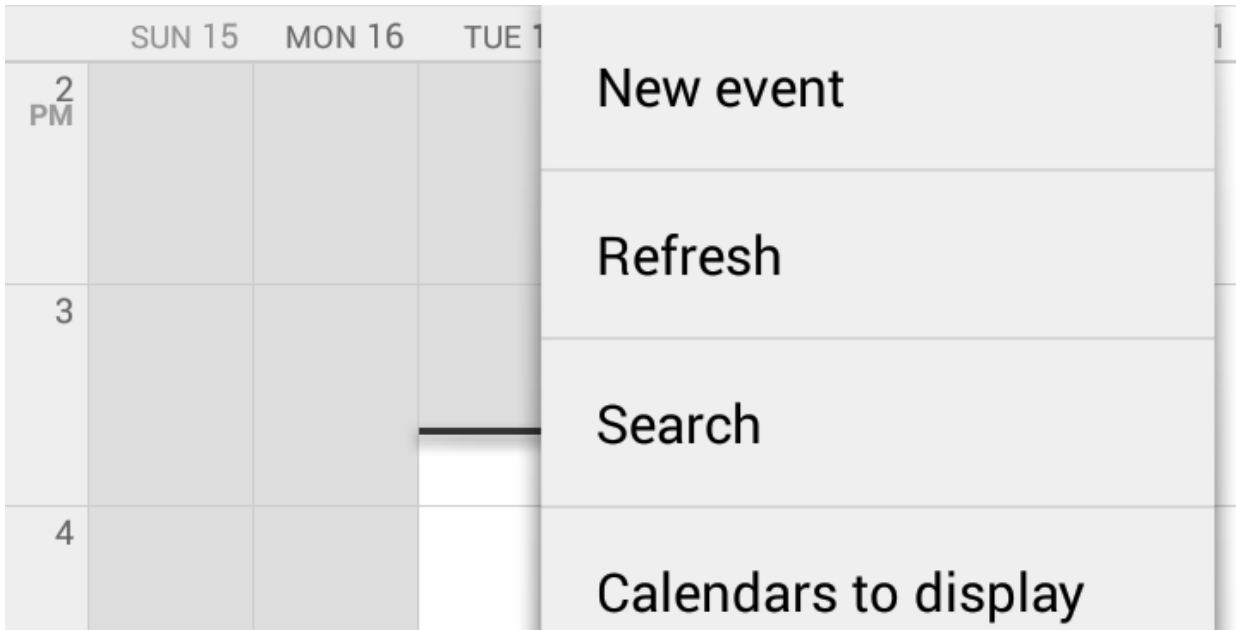


charles johnson
charles.johnson@solcon.nl

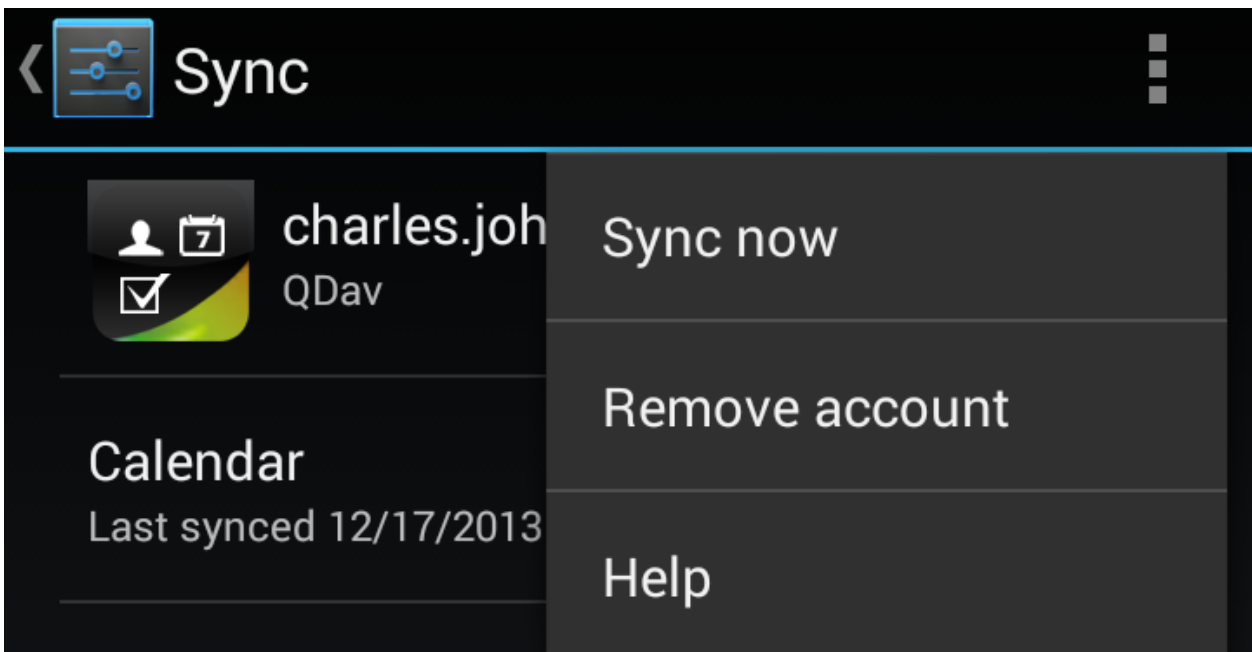


The synchronization will start every time the Calendar application is open.

If the Calendar application is already open, you can start a manual synchronization by pressing the Refresh option from the main menu.

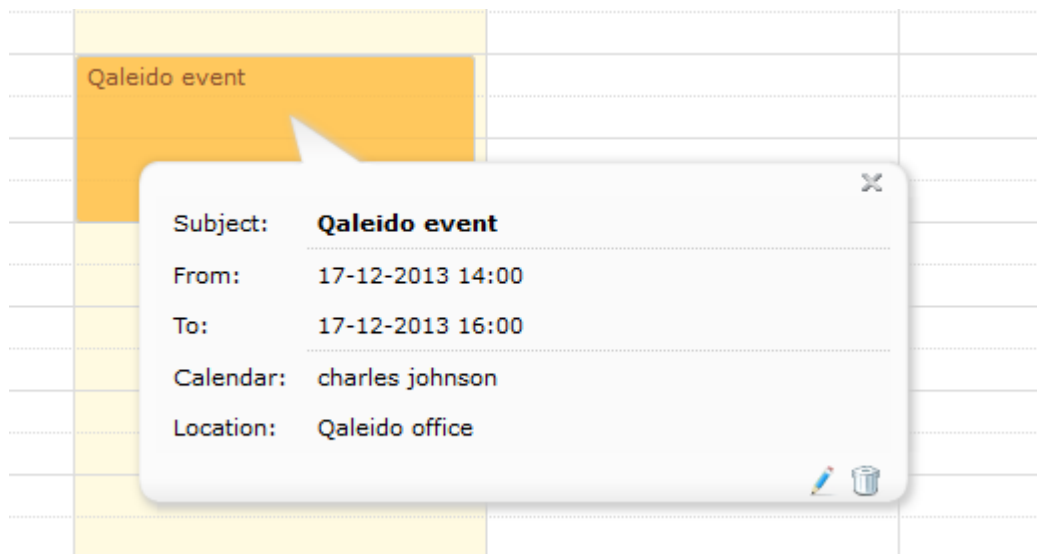


You can also synchronize your calendars, by opening the Settings application, then choosing the QDav type and selecting your account from the list. In the Sync screen press the Calendar line. The events synchronization will start.



Note: In order to synchronize the calendars/contacts groups and tasks simultaneously, let all the data types to be checked in the Sync screen and press Sync now from the menu.

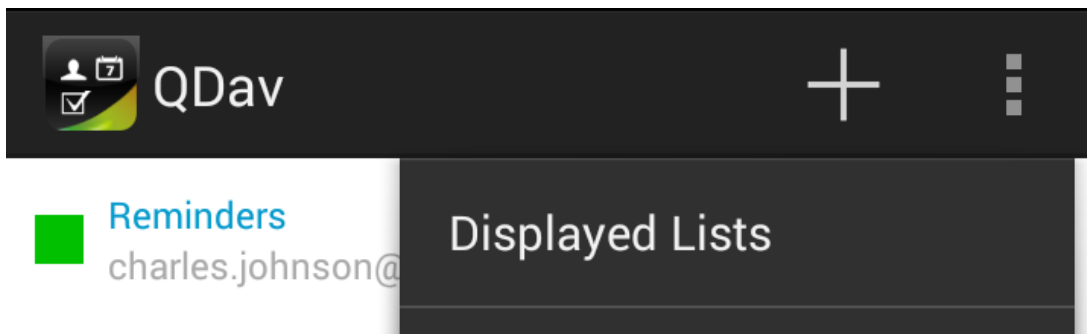
At the end of the synchronization, the last changes made on the device and also in Qaleido, will be visible on both, device and Qaleido.



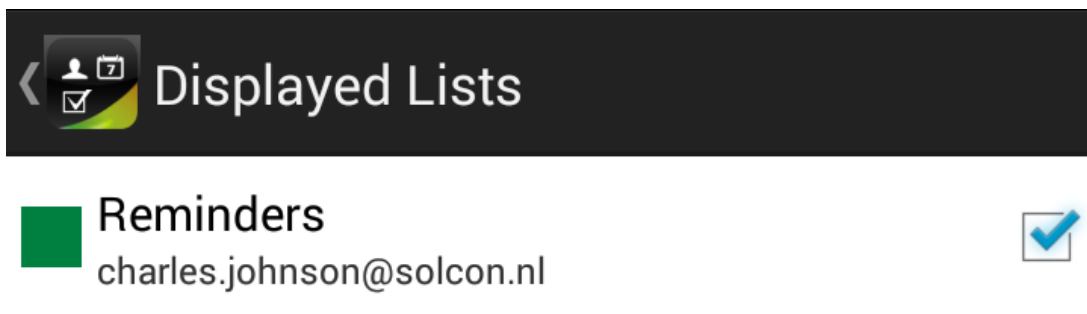
2			Qaleido event Qaleido office	
3				
4				

TASKS SYNCHRONIZATION

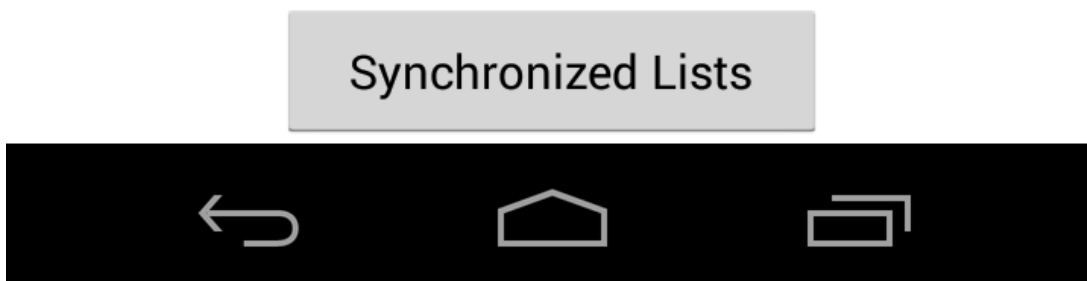
In order to synchronize the tasks open the QDav application, press the menu button from the top right side and choose the Displayed Lists option.



Check the Reminders group of your account in order your tasks to be displayed in the main screen.



In the Displayed lists screen, press the Synchronized lists button at the bottom of the screen.

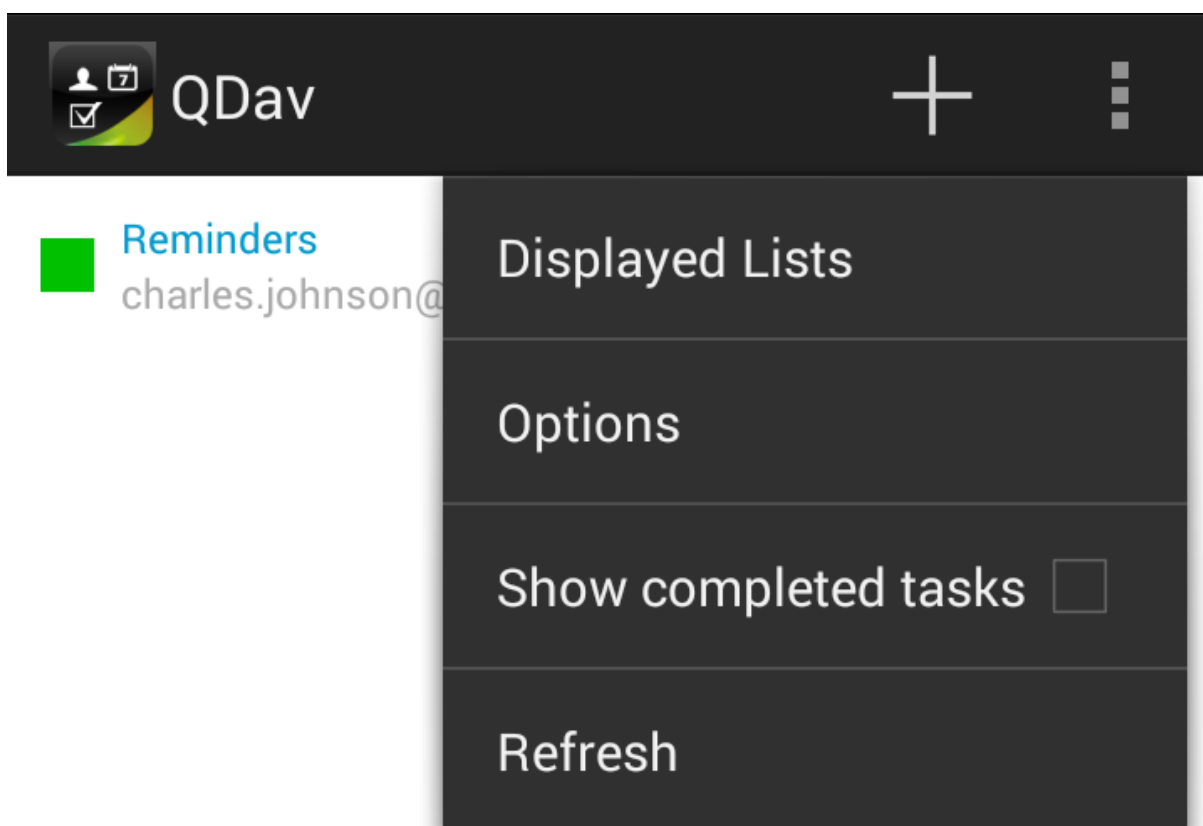


In the Synchronized Lists screen, select the Reminders group of your account, in order your tasks to be synchronized.

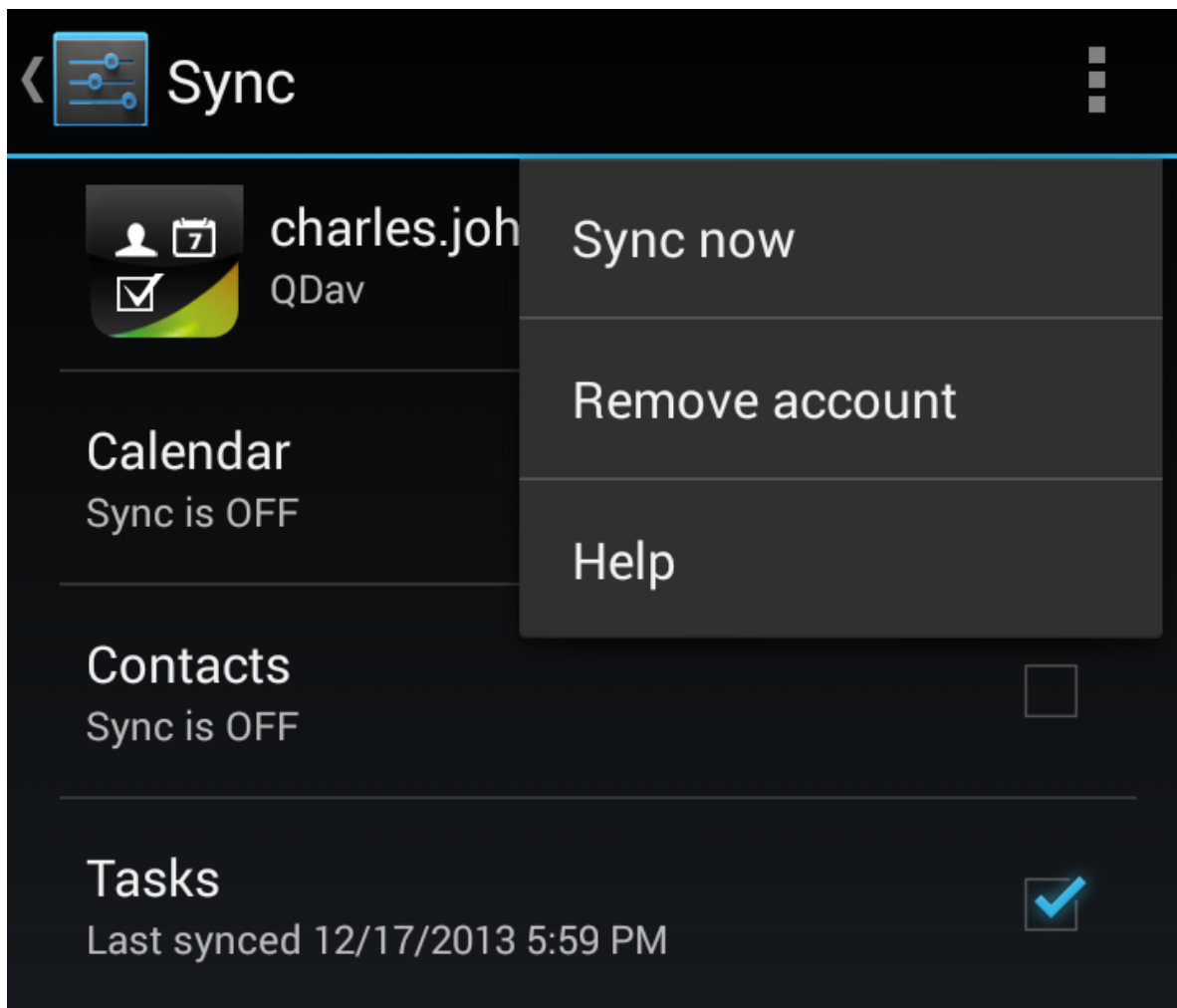
Press the OK button at the bottom side of the Synchronized Lists screen.



In order to synchronize your tasks choose the Refresh option from the main menu.

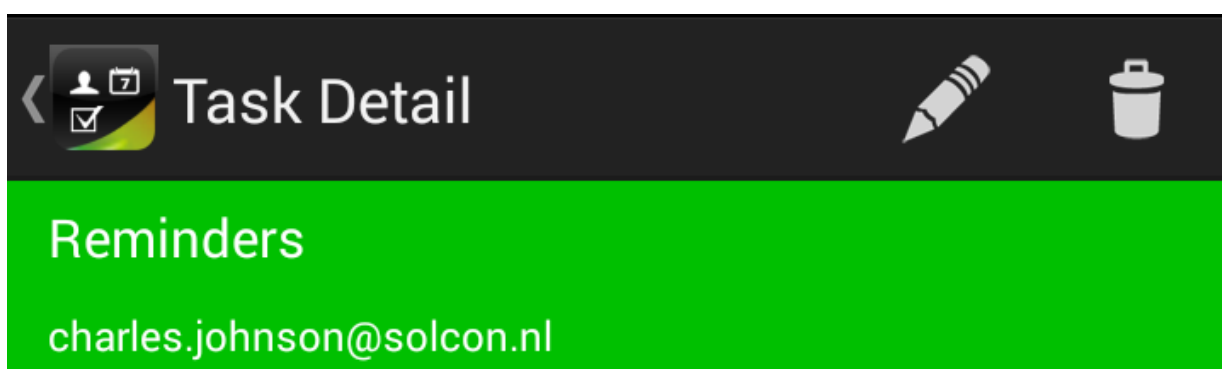
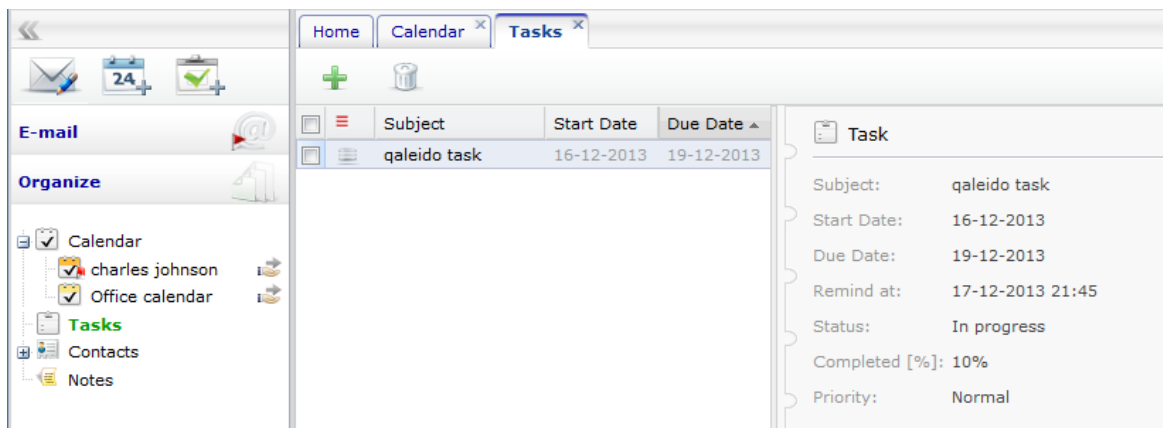


You can also synchronize your calendars by opening the Settings application, then choosing the QDav type and selecting your account from the list. In the Sync screen press the Tasks line. The tasks synchronization will start.



Note: In order to synchronize the calendars / contacts /tasks groups simultaneously let all the data types to be checked in the Sync screen and press Sync now from the menu.

At the end of the synchronization, the last changes made on the device and also in Qaleido, will be visible on both, device and Qaleido.

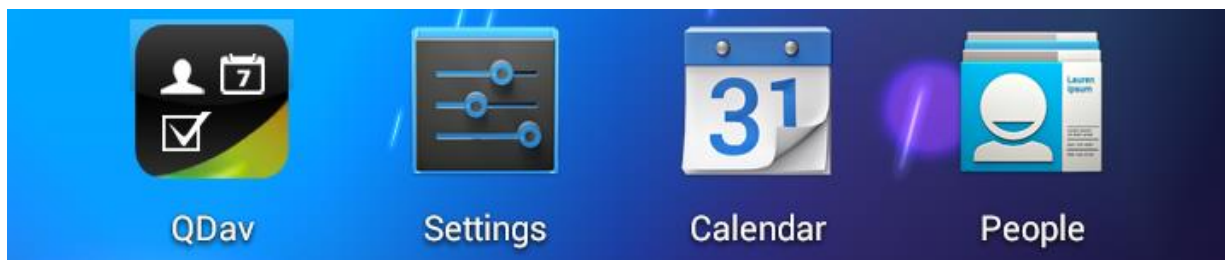


TITLE

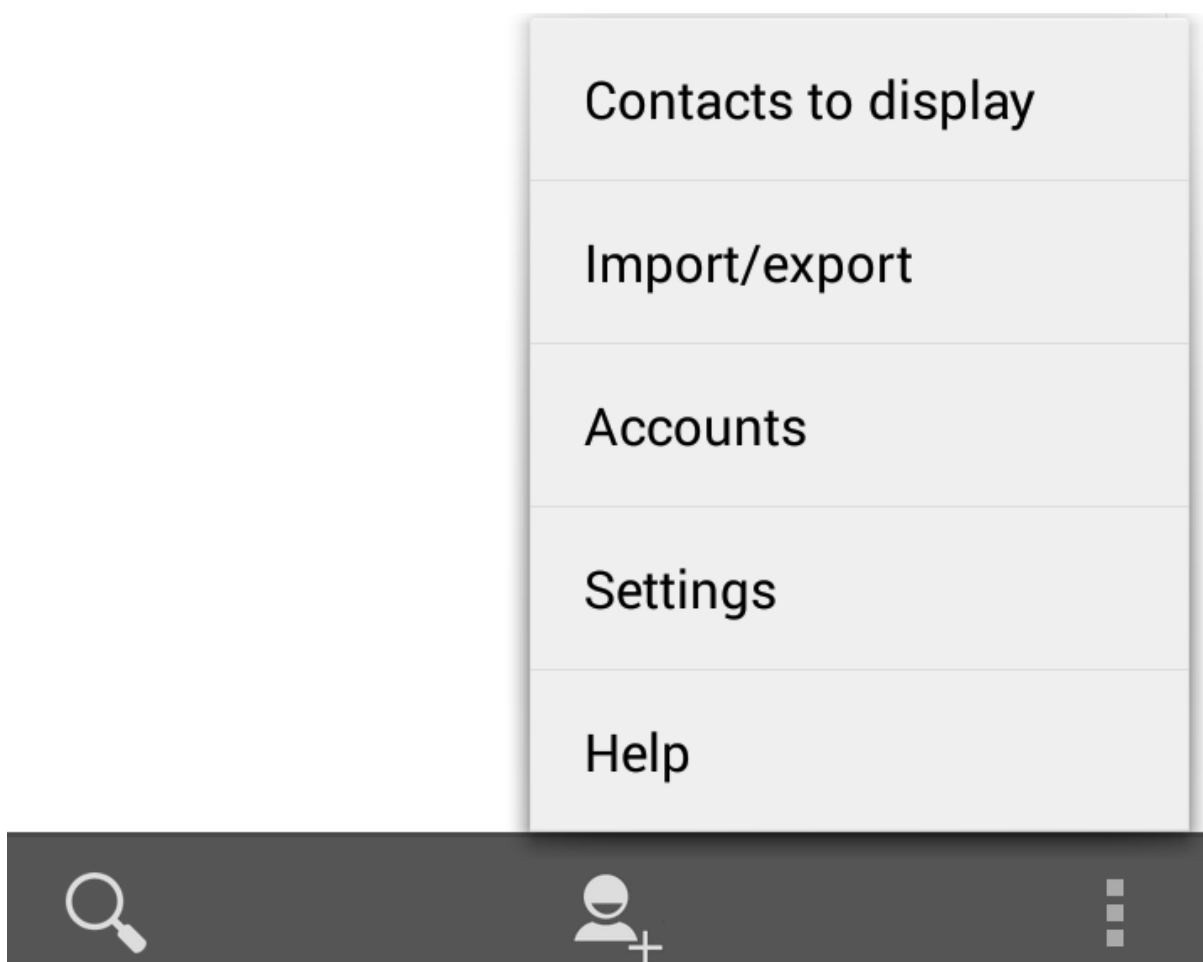
qaleido task

CONTACTS SYNCHRONIZATION

In the main device's screen, press the People icon.



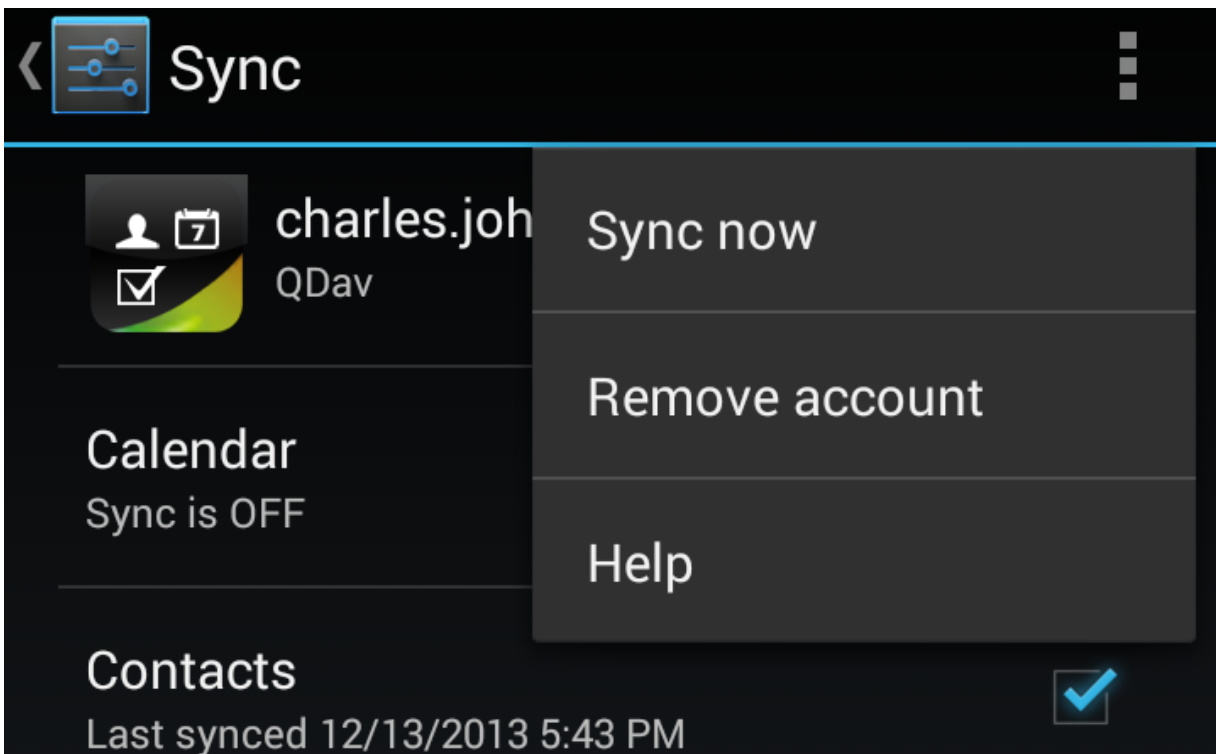
In the main contacts screen open the menu by pressing the icon from the bottom right side. Press Contacts to display in the open menu.



Check your account to have your contacts displayed in the main screen.

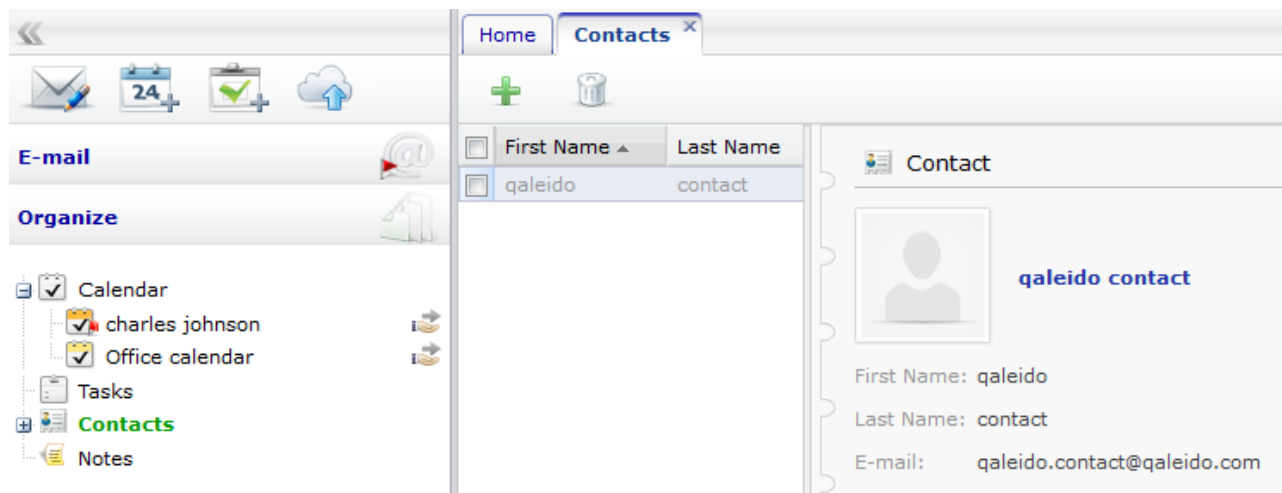


You can also synchronize your calendars by opening the Settings application, then choosing the QDav type and selecting your account from the list. In the Sync screen press the Contacts line. The contacts synchronization will start.



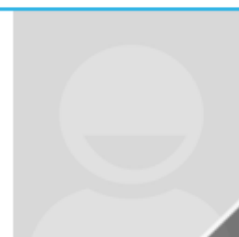
Note: In order to synchronize the calendars/contacts /tasks groups simultaneously let all the data types to be checked in the Sync screen and press Sync now from the menu.

At the end of the synchronization, the last changes made on the device and also in Qaleido, will be visible on both, device and Qaleido.



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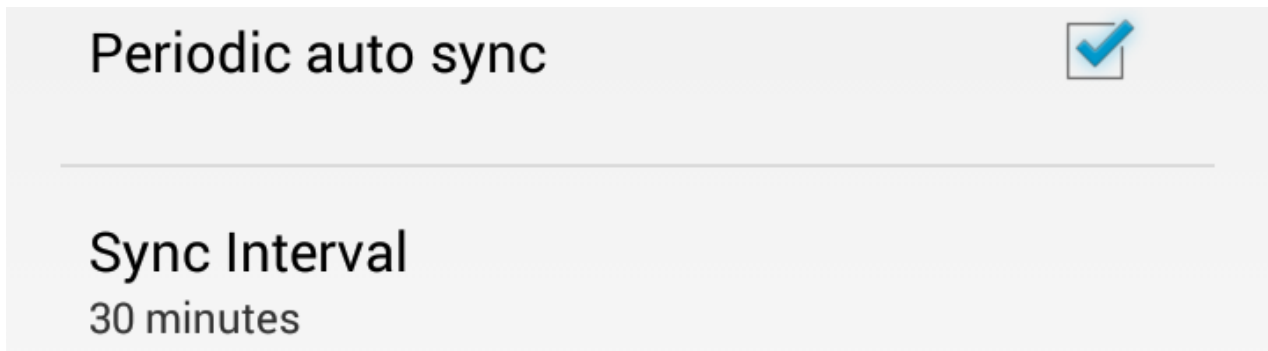
qaleido contact



AUTOMATIC SYNCHRONIZATION

You can set your contacts/events/tasks to be automatically synchronized. In order to set the automatic synchronization in the Settings application open the Accounts section, press QDav and select Edit account settings option.

Activate the Periodic auto sync option. The Sync Interval option will be activated.



In the Sync Interval screen choose a time interval in which an automatic synchronization to be automatically initiated.

